PUBLIC NOTICE

IN COMPLIANCE WITH THE OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE AND THE DEAN WATER SUPPLY CORPORATION BYLAWS, Article VII

A SPECIAL BOARD OF DIRECTORS MEETING WILL BE HELD IN THE BOARDROOM OF THE DEAN WATER SUPPLY CORPORATION BUSINESS OFFICE LOCATED AT

14411 COUNTY ROAD 1134; TYLER, TEXAS 74709 ON

TUESDAY, JANUARY 17, 2023 at 6:15 PM CST

Meeting Agenda (Directors may vote)

1. Discuss changes to be made to the Dean Water Supply Corporation Employee Policy Manual as follows:
2. Consider changing the chain of command verbiage, substituting every occurrence of “Board President/General Manager” with “Board of Directors, or the elected official delegated by the Board of Directors.”
3. Approve the necessary update to the payroll schedule so that it agrees with the payroll schedule established by the Paychex.com payroll service.
4. Discuss and consider converting the current vacation and sick time policy to a paid time off policy.
5. Discuss and establish a proper timeline for Tracy Hasting and Dodd Hasting to satisfy the terms of a restitution agreement between themselves and Dean Water Supply Corp.
6. Approve the following reports to be provided to Acker & Company for their bookkeeping and compilation services effective immediately: Monthly Accounts Receivables; Annual Yearend Summary of Accounts Receivables; Monthly Sales; Monthly Misc. Charges; Annual Summary of Misc Charges; Monthly Adjustment Details; Annual Summary of Adjustments; Annual Write Offs; Yearend Inventory.
7. Discuss and consider the salary of Michael E Barr, and the hourly wages of all other Corporation employees.
8. Consider and discuss temp-to-hire employee: Lynn Hilton, Snelling temporary employee hired to help during Karleigh Green’s maternity leave.
9. Consider Karleigh Green’s request for returning to work after unpaid maternity leave with an employment status change from full time to part time, 30 hours per week.

At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Directors may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§ 551.071); deliberation regarding real property (§ 551.072); deliberation regarding prospective gift (§ 551.073); personnel matters (§ 551.074); and deliberation regarding security devices (§ 551.076). Any subject discussed in executive session may be subject to action during an open meeting. The agenda items listed above may be acted upon and addressed in the order presented or in any other order as deemed necessary by the Board of Directors.